

## **WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE:**      **ECONOMIC GROWTH & DEVELOPMENT (*PLANNING & COMMUNITY DEVELOPMENT ONLY*)**

**DATE:**              **FEBRUARY 22, 2013**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS TAYLOR  
WOOD

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS MONTESI  
MONROE  
MASON

**OTHERS PRESENT:**

WAYNE LAMOTHE, COUNTY PLANNER  
SARA FRANKENFELD, FOUNTAINS SPATIAL, INC.  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR  
AMANDA ALLEN, DEPUTY CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISOR VANSELOW  
DON LEHMAN, *THE POST STAR*  
THOM RANDALL, *ADIRONDACK JOURNAL*  
CHARLENE DiRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

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Mr. Taylor called the meeting of the Economic Growth & Development Committee to order at 10:39 a.m. and commented that due to a lack of quorum the meeting would be for informational purposes only.

Privilege of the floor was extended to Wayne LaMothe, County Planner, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. LaMothe reviewed his list of requests for the Committee members and noted the request for out-of-State travel to allow his attendance at the National American Planning Association Conference in Chicago, Illinois on April 13-17, 2013 required approval in order to submit the registration by the March 14, 2013 deadline. Amanda Allen, Deputy Clerk of the Board, recommended the request for out-of-State travel be submitted as a Pre-Post Committee Resolution Request in order to meet the registration deadline and the remainder of the requests could be presented at the next Committee meeting.

Mr. LaMothe pointed out the last page of the agenda reflected a list of the number 2012 projects by Town. He explained that General Municipal Law Section 239 required the County Planning Board to report this information to the Board of Supervisors annually. He added the list reflected projects which commenced in April 2012 through December 2012.

Mr. LaMothe stated the next item on the agenda was to provide an update on the Warren County GIS (Geographic Information System) Program website. He reminded the Committee that GIS services were currently contracted to Fountains Spatial, Inc. He said the old system had recently crashed and rather than spend time and effort rebuilding the old system, a decision had been made to launch the new system earlier than originally intended. He commented the new system was still in the development stage and was currently hosted by Fountains Spatial, Inc. He added within the next couple weeks the Warren County GIS Program would be hosted internally. Sara Frankenfeld, of Fountains Spatial, Inc., displayed the new GIS system on the Warren County website for the Committee members and demonstrated the various attributes of the Warren County Community Map. Mr. LaMothe pointed out the major advantages of the new system were that updates were immediate and the individual Towns were not required to pay additional licensing fees and could access the information via the internet.

Chairman Geraghty entered the meeting at 10:53 a.m. thereby constituting a quorum of the Committee.

Motion was made by Mrs. Wood, seconded by Chairman Geraghty and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. LaMothe requested to establish Capital Project No. H340.9550 280, First Wilderness Heritage Corridor 2012 Award, in the amount of \$308,000. He advised the grant award was for design services on the train station in the Town of Corinth and replacement of the historic bandstand and design work on a recovered Brownsfield site in the Town of Warrensburg.

Motion was made by Chairman Geraghty, seconded by Mrs. Wood and carried unanimously to approve the request to establish the Capital Project as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaMothe requested to establish Capital Project No. H341.9550 280, Flood Mitigation Grant, in the amount of \$324,500. He said this grant award was for flood mitigation projects in the Towns of Bolton and Thurman.

Motion was made by Mrs. Wood, seconded by Chairman Geraghty and carried unanimously to approve the request to establish the Capital Project as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaMothe requested to amend the 2013 County budget to increase estimated revenues and appropriations in the amount of \$400,000 and to establish CD 73 in the budget in order to administer the Office of Community Renewal grant funding for a new Hudson Headwaters Health Network facility in the Town of Warrensburg. He noted the total cost of the project was \$11.6 million and construction would commence in July 2013.

Motion was made by Chairman Geraghty, seconded by Mrs. Wood and carried unanimously to approve the request to amend the 2013 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. LaMothe requested authorization for out-of-State travel to allow his attendance at the National American Planning Association Conference in Chicago, Illinois on April 13-17, 2013 with the cost of registration being paid by the First Wilderness Heritage Corridor grant funding. He noted the County Administrator was in support of his attendance at the Conference. He commented the Conference was necessary to maintain his certification by obtaining Ethics and Law credits.

Motion was made by Chairman Geraghty, seconded by Mrs. Wood and carried unanimously to authorize out-of-State travel as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the March 15, 2013 Board meeting.*

Mr. LaMothe requested to extend the current agreement with the Lake George Park Commission to provide GIS services for a term commencing January 1, 2013 and terminating December 31, 2013 in an amount not to exceed \$2,500.

Motion was made by Mrs. Wood, seconded by Chairman Geraghty and carried unanimously to extend the current agreement with the Lake George Park Commission as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the March 15, 2013 Board meeting.*

Mr. LaMothe requested to extend the current agreement with Phinney Design Group for design services for a term commencing January 1, 2013 and terminating December 31, 2014 in an amount not to exceed \$1,500 annually. He noted this agreement was a pay-for-service agreement as the vendor only received payment if services were requested and the cost of the agreement was covered by grant funding under the Local Waterfront Revitalization Program.

Motion was made by Mrs. Wood, seconded by Chairman Geraghty and carried unanimously to extend the current agreement with Phinney Design Group as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the March 15, 2013 Board meeting.*

Mr. LaMothe requested to close out completed grant programs CD 57, CD 63 and CD 69 due to completion of the programs. Chairman Geraghty asked why dollar amounts were not listed and Mr. LaMothe replied the funds had been expended and each account had a zero balance.

Motion was made by Mrs. Wood, seconded by Chairman Geraghty and carried unanimously to close out the grant programs as outlined above and to forward same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mrs. Wood and seconded by Chairman Geraghty, Mr. Taylor adjourned the meeting at 11:06 a.m.

Respectfully submitted,  
Charlene DiResta, Sr. Legislative Office Specialist